

**Applicant: You must submit an unofficial transcript with this application! (order from Cyberbear)**

APPLICATION TO ENROLL IN UPPER DIVISION SOCIAL WORK COURSES AT THE UNIVERSITY OF MONTANA (July 2004)

REASON FOR APPLICATION PROCESS The UM social work major prepares students for beginning level professional social work practice. Social workers provide services to vulnerable populations such as young children, persons confused or overwhelmed by life's problems, persons with a history of having been abused or exploited by others, persons with significant mental or physical disabilities, and the frail elderly. The School of Social Work is responsible for preparing students for these challenges, and also has an obligation to identify students who would not be suitable for the profession or not prepared to master the knowledge and skills taught in the upper division courses and to redirect them to another, more appropriate, academic major.

Social Work is a profession that demands skills in oral and written communication. This application process helps to identify students who may need additional assistance or advising because of poor writing skills or other problems that impede learning. In this sense, the application process serves to enhance student advising.

Students are reminded that a separate application process is required for the social work field practicum (Social Work 489). School approval is required for all practicum placements. This application is submitted as students complete 300 level social work courses.

EXPLANATION (read carefully). A UM social work major or transfer student wishing to enroll in required social work courses at the junior level (i.e. SW 300, 310, 350, 360) or senior level must apply for admission. An approved application is required prior to taking junior or senior level courses.

Students can apply for admission to the 300 level courses in the term preceding anticipated entrance into the 300 level social work courses.

INSTRUCTIONS (read carefully): Answer all the questions completely and truthfully. Falsification or the withholding of information may be grounds for the rejection of this application, for denying acceptance into a social work class and for refusing to approve your graduation with a major in social work. NOTE: Those reviewing your application may request your official college transcript(s) or seek verification of your statements.

ACADEMIC SUPPORT SERVICES INFORMATION Students have access to a range of campus-based academic support services including Disabilities Services for Students (DSS), the Writing Center, the University College, the Educational Opportunities Program, and the American Indian Student Assistant Program. Students with disabilities who wish to request reasonable accommodations in social work courses or practicum placements must make those requests known to the instructor or the practicum coordinator, as well as to The University of Montana Disability Services for Students office. Together, the student, DSS, and the faculty member and/or practicum coordinator will agree upon what accommodations are necessary and reasonable. DSS will authorize the implementation of those accommodations. The community agencies providing the practicum sites will also be involved in the design and implementation of accommodations.

## Equal Opportunity

The University of Montana-Missoula is committed to a program of equal opportunity for education, employment and participation in University activities without regard to race, color, sex, age, religious creed, political ideas, marital or family status, physical or mental disability, national origin or ancestry, or sexual orientation.

## Statement Of Law

Equal opportunity laws and orders applicable to The University of Montana-Missoula include, but are not limited to, Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Rehabilitation Act of 1973, Vietnam Era Veterans Readjustment Act of 1974, Executive Order 11246, Civil Rights Restoration Act of 1988, Montana Fair Practices Act of 1974, The Americans with Disabilities Act, and the Montana Nondiscrimination by State and Local Government Act of 1975.

It is illegal in the State of Montana to discriminate against anyone because of race, religion, color, political ideas, age, marital status, sex, mental or physical disability, national origin or ancestry in employment, training, public accommodations, financing, education, and government services. With the exception of marital status, this also applies to housing.

## 300 LEVEL CATEGORIES OF ADMISSION AND DENIAL

This requirement applies to required social work courses only. Students may enroll in non-required SW 300 and above courses with permission of instructor.

### FULL ADMISSION

Students meeting all of the following criteria will be granted FULL ADMISSION.

- 1 Overall grade point average (GPA) of 2.50
- 2 Social Work grade point average of 2.50
- 3 Completion of 6 of the 8 required extra-departmental courses

### PROBATIONARY ADMISSION

Students who do not meet the admission criteria in one of the following areas may be granted PROBATIONARY ADMISSION under compelling circumstances, conditional upon addressing the deficient areas satisfactorily. Probationary admission requires that students continue to demonstrate improvement in GPA and progress in completion of extra-departmental requirements. They will be informed when their probationary status has been removed.

- 1 Overall grade point average slightly less than 2.50 but demonstrated improvement in academic performance during recent academic terms
- 2 Social Work grade point average slightly below 2.50 but demonstrated improvement in academic performance during recent academic terms
- 3 Completion of 5 of the 8 required extra-departmental courses

## DENIAL OF ADMISSION

Students who do not meet the admission criteria will be DENIED admission to the SW 300 level courses. They may apply later when they meet the admission criteria, and are encouraged to meet with their advisor to discuss their options.

- 1 Overall grade point average below 2.50
- 2 Social Work grade point average below 2.50
- 3 Completion of fewer than 5 of the 8 required extradepartmental courses
- 4 Non-completion of SW 200

## APPLICANT IS TO ANSWER ALL QUESTIONS BELOW

### PART A

(General Information)

Student's Name \_\_\_\_\_

Student I.D. or Social Security Number: \_\_\_\_\_

Current Address: \_\_\_\_\_  
street address city state zip

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Name of your UM Social Work advisor: \_\_\_\_\_

Are you enrolled at UM as a Four Bear student?      yes      no

Total number college credits completed? \_\_\_\_\_ Cumulative

(overall) GPA : \_\_\_\_\_ as of semester.

Year in School: \_\_\_ Freshman, \_\_\_ Sophomore, \_\_\_ Junior, \_\_\_ Senior

When did you first enroll at the U of M (month/year)? \_\_\_\_\_

Did you transfer credits to UM from another college or university? \_\_\_ no \_\_\_ yes

If yes, name college(s): \_\_\_\_\_

## PART B

### (Pre-Requisites & Grades)

For each of the courses listed below, mark with an (X) whether each course has been taken and if so, what grade was received. If explanation is necessary, do so at bottom of page. Students are required to have completed no fewer than 5 of the 8 extra departmental requirements listed below in order to APPLY to enroll in 300 level and above social work coursework. (ALL 8 ARE REQUIRED)

## EXTRADEPARTMENTAL REQUIREMENTS

Course Course taken # of Grade Semester taken/  
YES NO credits Received or to be taken

1 BIOL 100 \_\_\_\_\_  
or PSYC 270 \_\_\_\_\_  
2 ECON 100 \_\_\_\_\_  
3 PSYC 100 \_\_\_\_\_  
4 PSYC 240 \_\_\_\_\_  
5 PSYC 245 \_\_\_\_\_  
6 PSC 100 \_\_\_\_\_  
7 SOC 110 \_\_\_\_\_  
8 SOC 220 \_\_\_\_\_  
or ANTH 180 \_\_\_\_\_

For each University of Montana social work course listed below, list instructors' name, grade received, and the semester it was taken.

Course	Instructor	Grade	Semester
SW 100			
SW 200			

List below any other social work courses taken at The University of Montana (or at other colleges and universities) and list instructor's name, grade received and college or university where course was taken.

Course Instructor Grade Semester Where?

In space below, you may offer additional description or explanation that may help the School faculty understand your academic background and performance.

Academic Assistance

\_\_\_ yes \_\_\_ no Do you need additional information about UM's services for students having academic support needs? (e.g., writing laboratory, study skills workshops, text anxiety workshops)

PART C  
(Professional Skills, Competencies, & Ethical Conduct)

NOTE: The UM Social Work Handbook and Advising Guide describes the professional skills, competencies and ethical conduct required of social work majors at this University. In keeping with those requirements, carefully and truthfully answer the following questions:

\_\_\_ yes \_\_\_ no Do you understand that the UM School of Social Work has a professional responsibility to insure that students graduating with a social work major have met minimum standards of competency and do not exhibit behavior that could place social work clients at risk of physical and emotional harm?

\_\_\_ yes \_\_\_ no Have you read the Social Work Code of Ethics?

\_\_\_ yes \_\_\_ no Is the Social Work Code of Ethics compatible with your personal values and beliefs and can you abide by its principles? If no, explain:

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\_\_\_ yes \_\_\_ no Have you ever been convicted of a crime of violence against a person (e.g. assault, child abuse, child sexual abuse, rape, sexual assault, incest, domestic abuse, homicide). If yes, describe the offense and when it occurred:

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\_\_\_ yes \_\_\_ no Do you understand that the abuse or dangerous use of alcohol and other drugs which interferes with your performance is reason for dismissal from the social work major and reason for refusing to approve of graduation for a social work major?

\_\_\_ yes \_\_\_no Do you understand that a student's personal, emotional, mental or behavioral stability are necessary to avoid placing social work clients at risk of physical or psychological harm and are therefore required for all social work majors?

\_\_\_ yes \_\_\_ no Social work practice can often be stressful. Do you understand that coping with high levels of job-related stress and working appropriately in emotionally charged situations may be required for successfully completing the social work program?

(By your signature you testify that the answers given above are truthful.)

Student's signature \_\_\_\_\_ Date Signed: \_\_\_/\_\_\_/\_\_\_

#### PART D (Application Essay)

You are to write a typed essay on a separate sheet to the School of Social Work which includes written responses to the following questions. Your written responses to the questions will be used

- (1) To determine your interest in and commitment to the social work profession
- (2) To assess your writing skills and possible need for special assistance or remediation in writing

Maximum length: 5 pages

- (A) Why have you chosen to pursue a social work education and career?
- (B) What experiences (paid or volunteer) have you had that are related to social work?
- (C) What experiences have you had with diverse and oppressed populations?
- (D) Describe your values as they relate to the social work profession and to the National Association of Social Workers' Code of Ethics.